

# SUMMER TERM 2020

## USEFUL INFORMATION



The values of our School community are:





- TRUST • ENCOURAGEMENT •
- MUTUAL RESPECT • DYNAMISM •
- EXCELLENCE • INNOVATION •
- SERVICE • BALANCE •

Photo by Laetitia Pfeiffer



# Contents

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	Members of Council	4
	Contact Information	5
	House Information	7
	Tutor List	10
	Term Dates	12
	Staff List	14
	School Prefects and Officers	23
	Listening Services	24
	Community Rules	25

# Members of Council

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## Vice Presidents

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Mr A M D Willis LLB FCI Arb

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Mrs C M Archer MA

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Lady Sassoon MA

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## Chairman

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Mr P Warren

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## Members of Council

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Dame Sue Carr DBE

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Mr D P Lillycrop MA LLB FCMI

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The Rt Revd Dr Alan Wilson MA DPhil, Bishop of Buckingham

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Mrs Diana Rose MA

---

Professor Louise Fawcett MA DPhil

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Mr Richard Ashby MSc BSc (Eng) ARSM FRICS

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Mr Richard Winter CBE BA FCA

---

Mr J W Bailey ACA

---

Mr Patrick Lewis MA MBA

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Dr Caro Godlee BSc MB BChir

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Dr Jane MacDougall MA MB BChir FRCOG MD MEd

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# Contact Information

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All telephone / fax numbers start: **01494**

All email addresses add: **@wycombeabbey.com**

**School Postal Address:** Wycombe Abbey, Abbey Way, High Wycombe, Bucks HP11 1PE

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**Website:** [www.wycombeabbey.com](http://www.wycombeabbey.com)

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**Main School Tel:** 520381 **Email:** enquiries **Fax:** 473836

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**EA to the Headmistress (Mrs Rees-Evans):** Tel: 897026 **Email:** paheadmistress

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**Senior Deputy Head (Professional Development and Systems)**  
**(Mr Mercer-Kelly):** Tel: 895591 **Mob:** 07715 813107 **Email:** mercerkellyj

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**Deputy Head (Academic) (Miss Boswell):** Tel: 897004 **Email:** boswelle

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**Deputy Head (Pupils) (Mr Jones):** Tel: 895576 **Mob:** 07930 489270 **Email:** jonesj

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**Director of Sixth Form (Dr Carrier):** Tel: 897009 **Email:** carriern

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**Designated Safeguarding Lead (DSL) (Mrs Fawkes):** Tel: 520388  
**Mob:** 07515 063828 **Email:** fawkesv

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**Director of Finance (Mrs Doctor):** Tel: 895541 **Email:** doctorr

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**Director of Development and External Relations (Ms Flynn-Scarcelli):**  
**Tel:** 896301 **Mob:** 07880 386 247 **Email:** flynnscarcellic

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**Director of Co-Curricular Activities (Dr Goddard):** Tel: 895588  
**Mob:** 07515 063846 **Email:** goddarda

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**Director of Admissions (Mrs Langdale):** Tel: 897008 **Email:** registrar

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**Director of Innovation and Learning (Mr Vaccaro):** Tel: 895573  
**Mob:** 07387 416985 **Email:** vaccarod

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**Director of Curriculum Management (Mr Welch):** Tel: 897063 **Email:** welchm

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**Head of Boarding (Dr Yuasa):** Tel: 895567 **Mob:** 07515 063837 **Email:** yuasaa

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**Chaplain (Rev'd Penny):** Tel: 897014 **Mob:** 07958 006729 **Email:** nashp

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## Contact Information *continued*

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For information about private tuition please email: [extras@wycombeabbey.com](mailto:extras@wycombeabbey.com)

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**Health Centre:** Tel: 897002 **Mob:** 07973 790062 **Email:** dept-healthcentre

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**Healthcare Manager (Mrs Chandler):** **Mob:** 07958 007574 **Email:** chandlerl

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**PE Office:** Tel: 897011 **Davies Sports Centre:** Tel: 895596

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**School Shop:** Tel: 897042 **Email:** shop

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**Custodians:** Tel: 895580 **Mob:** 07961 563749 **Email:** dept-custodians

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**School Counsellor (Salome Laschinger):** **Mob:** 07855 795899

**Email:** [salome\\_laschinger@me.com](mailto:salome_laschinger@me.com)

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**School Counsellor (Norma Gardner):** **Mob:** 07801 958956

**Email:** [norma.gardner@btinternet.com](mailto:norma.gardner@btinternet.com)

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**Independent Listener (Ruth Harley):** **Mob:** 07791 389598

**Email:** [ruth.v.harley@gmail.com](mailto:ruth.v.harley@gmail.com)

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### School Doctors:

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Dr F Carter, Dr B Haynes and Dr A Horne Wye Valley Surgery, Wycombe Hospital,  
Queen Alexandra Road, High Wycombe, HP11 2TT

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Tel: 01494 521044 or via the Health Centre: 01494 897002

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### Safeguarding:

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**Designated Safeguarding Lead (DSL):** Mrs Fawkes **Mob:** 07515 063828

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**Deputy Designated Safeguarding Lead (DDSL):** Mr Jones **Mob:** 07930 489270

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**Deputy Designated Safeguarding Lead (DDSL):** Miss Blunt **Mob:** 07515 063833

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# House Information

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All telephone/fax numbers start: **01494**

All email addresses add: **@wycombeabbey.com**

## Sixth Form and Clarence

**Director of Sixth Form:** Dr N Carrier **Email:** carriern

**Tel:** 444066 **Mob:** 07799 469737

**House Email:** clarence

**Deputy Head of Sixth Form (UVI):** Dr S Goward **Mob:** 07590 776452

**Email:** gowards

**Deputy Head of Sixth Form (LVI):** Miss H Jeans **Mob:** 07950 268025 **Email:** jeansh

**Deputy Head of Sixth Form (Enrichment):** Ms E Bowen **Mob:** 07384 512594

**Email:** bowene

**Clarence Manager:** Mrs S Waghorn **Tel:** 895574 **Mob:** 07958 007573

**Clarence Matron:** Miss E Suto **Mob:** 07739 319869

**Clarence Tutor:** Mrs S Buxton **Email:** buxtons

## Junior House

**Head of Junior House:** Miss S Lafford

**Tel:** 520387 **Mob:** 07515 063835 **Email:** laffords **Off Duty:** Thursday

**House Email:** juniorhouse

**Assistant Housemistress:** Miss R Holland-Bright **Mob:** 07880 386242

**Email:** hollandbrightr

**Junior House Co-ordinator:** Mrs H Nugent **Mob:** 07515 063825

**Pastoral Assistant/Resident Matron:** Miss C Darling

**Boarding Assistant:** Mrs M Izzard **Junior House Mob:** 07515 063838

## Airlie

**Housemistress:** Mrs S McGeehan

**Tel:** 897068 **Mob:** 07515 063834 **Email:** mcgeehans **Off Duty:** Thursday

**House Email:** airlie

**Assistant Housemistress:** Miss C Flynn **Email:** flynnnc

**Pastoral Assistant/Resident Matron:** Mrs S Thornhill

**Housekeeper:** Mrs S Styles

**Boarding Assistants:** Ms V Kerridge and Mrs S Treacy **Airlie Mob:** 07515 063839

## House Information *continued*

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### Barry

**Housemistress:** Miss W Meadows-Smith

**Tel:** 520386 **Mob:** 07515 063831 **Email:** meadowssmithw **Off Duty:** Tuesday

**House Email:** barry

**Assistant Housemistress:** Miss S Michael **Email:** michaels

**Pastoral Assistant/Resident Matron:** Miss D Holland

**Housekeeper:** Mrs M Tarpey

**Boarding Assistant:** Mrs C Couzens **Barry Mob:** 07515 063840

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### Butler

**Housemistress:** Miss H Lowther

**Tel:** 895581 **Mob:** 07515 063836 **Email:** lowtherh **Off Duty:** Thursday

**House Email:** butler

**Assistant Housemistress:** Miss N Logan **Email:** logann

**Pastoral Assistant/Resident Matron:** Miss D Holland

**Housekeeper:** Mrs M Tarpey

**Boarding Assistant:** Mrs C Couzens **Butler Mob:** 07515 063841

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### Campbell

**Housemistress:** Dr A Yuasa

**Tel:** 895567 **Mob:** 07515 063837 **Email:** yuasaa **Off Duty:** Tuesday

**House Email:** campbell

**Assistant Housemistress:** Mrs N Cozens **Email:** cozensn

**Pastoral Assistant/Resident Matron:** Mrs S Thornhill

**Housekeeper:** Mrs S Styles

**Boarding Assistant:** Mrs J Stoute **Campbell Mob:** 07515 063842

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### Cloister

**Housemistress:** Miss L Joseph

**Tel:** 534126 **Mob:** 07515 063832 **Email:** josephl **Off Duty:** Tuesday

**House Email:** cloister

**Assistant Housemistress:** Miss C Dorme **Email:** dormec

**Pastoral Assistant/Resident Matron:** Mrs J Shaw

**Boarding Assistant:** Mrs E Bowles **Cloister Mob:** 07958 006576

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## House Information *continued*

### Pitt

**Housemistress:** Miss H Allen

**Tel:** 897003 **Mob:** 07515 063829 **Email:** allenh **Off Duty:** Thursday

**House Email:** pitt

**Assistant Housemistress:** Mrs S George **Email:** georgest

**Boarding Assistants:** Miss S Leslie

**Pastoral Assistant/Resident Matron:** Miss F Warden **Pitt Mob:** 07958 006572

### Rubens

**Housemistress:** Miss C Hoyle

**Tel:** 447705 **Mob:** 07515 063830 **Email:** hoylec **Off Duty:** Tuesday

**House Email:** rubens

**Assistant Housemistress:** Miss B Rowley **Email:** rowleyb

**Boarding Assistant:** Mrs H Cox

**Pastoral Assistant/Resident Matron:** Ms J Thomas **Rubens Mob:** 07958 006578

### Shelburne

**Housemistress:** Mrs V Fawkes

**Tel:** 520388 **Mob:** 07515 063828 **Email:** fawkesv **Off Duty:** Thursday

**House Email:** shelburne

**Assistant Housemistress:** Miss S Phillips **Email:** phillipss

**Pastoral Assistant/Resident Matron:** Mrs M Penfold

**Boarding Assistants:** Mrs J Reeves and Mrs E Bowles **Shelburne Mob:** 07958 007568

### Wendover

**Housemistress:** Miss S Blunt

**Tel:** 447048 **Mob:** 07515 063833 **Email:** blunts **Off Duty:** Wednesday

**House Email:** wendover

**Assistant Housemistress:** Miss S Toogood **Email:** toogoods

**Pastoral Assistant/Resident Matron:** Miss A Bevis

**Boarding Assistant:** Mrs J Reeves **Wendover Mob:** 07958 007569

### GP Surgeries

**Monday** 08:30 - 09:30 Dr Haynes

**Tuesday** 08:30 - 09:30 Dr Carter

**Thursday** 08:30 - 09:30 Dr Haynes

**Friday** 08:30 - 09:30 Dr Horne

# Tutor List

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## Dr Carrier - Director of Sixth Form

### Dr Goward - Upper VI

	Mrs Tidbury	Sixth Form Study
	Mrs Compton	Sixth Form Computer Rm
	Mrs Kiln	Carrington Room
	Dr Lorimer	Disraeli Room
	Dr Dawber	Sixth Form Library
	Mrs Khan	Whitelaw Library
	Mr Lenton	Fisher Library
	Mr Whiteley	Wellbeing Room
	Mrs Woodward	Dove Library

### Miss H Jeans - Lower VI

Pitt	Mr Murphy	Sixth Form Study
Rubens	Miss Taylor	E2
Airlie	Miss Rogers	Crosthwaite Room
Barry	Dr George	Sixth Form Common Rm
Butler	Mr Howells	Sixth Form Library
Campbell	Mr Johns	Whitelaw Library
Cloister	Miss McClure	Fisher Library
Shelburne	Mr George	E1
Wendover	Mrs Edwards	Dove Library

### Ms Hurribunce - Upper V

Pitt	Miss Williams	Art - Top Studio
Rubens	Miss Rowley	L8
Airlie	Miss Cassan-Ferrier	W5
Barry	Dr Tullis	P3
Butler	Dr Wallwork	M4
Campbell	Mrs Wright	W3
Cloister	Mrs Dworkin	W4
Shelburne	Ms Piqué	W1
Wendover	Mrs Wood (Deputy HoY)	W2

## Tutor List *continued*

### Ms Hurribunce - Lower V

Pitt	Mrs Wallace	L11
Rubens	Mr Wildgoose	P1
Airlie	Mr Oliver	M5
Barry	Miss Figueira	M2
Butler	Miss R Smith	W6
Campbell	Mrs Cozens	P2
Cloister	Dr McKendry	D1
Shelburne	Mrs Kuhlmeier	T10
Wendover	Miss Davis	M1

### Mr Joyce - Upper IV

Pitt	Miss Whittle	CR1
Rubens	Miss F Weatherby	LLB
Airlie	Miss Flynn	L1
Barry	Mr Harrington	L2
Butler	Miss Logan	L3
Campbell	Miss Strange	Hub 4
Cloister	Miss Dorne	LLA
Shelburne	Miss Physick	L4
Wendover	Miss Toogood	L7

### Mr Joyce - Lower IV

Pitt	Mr Massey	T1
Rubens	Mr Greenall	T2
Airlie	Mrs Christian	T3
Barry	Miss Michael	T4
Butler	Mr Ledingham	T5
Campbell	Miss L Smith	T6
Cloister	Miss Clarke	T7
Shelburne	Mr Porter	T8
Wendover	Mrs Wan	T9

### Mrs Harbour - Upper III

	Miss Holland-Bright	A1
	Miss Wilson	Hub 3
	Miss Stevens	A2
	Mr Graham	A4
	Miss Phillips	VCR
	Miss Franks	CR2
	Mr Gulian	A3
	Mr Vaccaro	CR3

# Term Dates

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We expect ALL girls to be in school until the stipulated times at the start of Leaves and holidays. At the end of term girls may stay until the morning after the stipulated date if this makes travel arrangements easier. Please let us know if your daughter will be arriving on a very early flight so that we can make arrangements to welcome her.

## Autumn Term 2020

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Staff INSET day	Monday 7 September
Term Starts	<b>Tuesday 8 September / Wednesday 9 September</b> <b>New girls in LVI: Tuesday 8 September by 12:30 **</b> <b>LVI: Tuesday 8 September by 13:30 **</b> <b>UVI: Tuesday 8 September by 16:30</b> <b>UV: Tuesday 8 September by 20:00</b> <b>UIV: Wednesday 9 September by 11:00 **</b> <b>New girls in LIV and UIV: Wednesday 9 September by 12:00</b> <b>LIV and LV: Wednesday 9 September by 12:30 **</b> <b>UIII: Wednesday 9 September by 14:00</b>
Short Leave	Saturday 3 October at 12:00 * – Monday 5 October at 20:45
Long Leave	Thursday 22 October at 15:30 – Monday 2 November at 20:45
Short Leave	Friday 13 November at 15:30 – Sunday 15 November at 20:45
Short Leave	Thursday 26 November at 17:20 – Sunday 29 November at 20:45
Term ends	<b>Wednesday 16 December</b> <b>(UIII - LV at 11:45 *, UV – UVI at 15:00)</b>

## Spring Term 2021

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Staff INSET day	Monday 11 January
Term Starts	<b>Tuesday 12 January</b> <b>UV: Tuesday 12 January by 14:00 **</b> <b>UIV: Tuesday 12 January by 16:00</b> <b>LV: Tuesday 12 January by 17:00</b> <b>UIII, LIV: Tuesday 12 January by 18:00</b> <b>LVI: Tuesday 12 January by 19:00</b> <b>UVI: Tuesday 12 January by 20:00</b>
Short Leave	Friday 29 January at 15:30 – Sunday 31 January at 20:45
Long Leave	Friday 12 February at 13:00 * – Sunday 21 February at 20:45
Short Leave	Saturday 6 March at 12:00 * – Monday 8 March at 20:45
Term ends	<b>Thursday 25 March at 12:30 *</b>

## Term Dates *continued*

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### Summer Term 2021

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Staff INSET day	Tuesday 20 April
Term Starts	Wednesday 21 April
	LIV: Tuesday 20 April by 14:00 **
	LVI: Tuesday 20 April by 14:45 **
	UIV: Tuesday 20 April by 17:00
	UIII and LV: Tuesday 20 April by 18:00
	UV: Tuesday 20 April by 19:00
	UVI: Tuesday 20 April by 20:00
Short Leave	Friday 30 April at 15:30 – Monday 3 May at 20:45
	Clarence Leavers' Ceremony for UVI: Saturday 1 May
Long Leave	Friday 28 May at 15:30 – Sunday 6 June at 20:45
Short Leave	Friday 18 June at 15:30 – Sunday 20 June at 20:45
Term ends	Friday 2 July at 12:00 *

\* Lunch will be provided for any girl who wishes to depart in the afternoon

\*\* Lunch available from 12:30

**These dates are published well in advance and we ask all parents to adhere to this timetable.**

# Staff List

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## Senior Leadership

Headmistress	Mrs J Duncan
Senior Deputy Head (Professional Development and Systems)	Mr J Mercer-Kelly
Deputy Head (Academic)	Miss E Boswell
Deputy Head (Pupils) (DDSL)	Mr J Jones
Director of Sixth Form	Dr N Carrier
Designated Safeguarding Lead (DSL)	Mrs V Fawkes

Director of Finance	Mrs R Doctor
Director of Development and External Relations	Ms C Flynn-Scarcelli
Director of Co-Curricular Activities	Dr A Goddard
Director of Admissions	Mrs S Langdale
Director of Innovation and Learning	Mr D Vaccaro
Director of Curriculum Management	Mr M Welch
Head of Boarding	Dr A Yuasa

## Housemistresses

Head of Junior House	Miss S Lafford
Airlie	Mrs S McGeehan
Barry	Miss W Meadows-Smith
Butler	Miss H Lowther
Campbell	Dr A Yuasa
Cloister	Miss L Joseph
Pitt	Miss H Allen
Rubens	Miss C Hoyle
Shelburne	Mrs V Fawkes
Wendover (DDSL)	Miss S Blunt

## Heads of Year

Deputy Head of Sixth Form (UVI)	Dr S Goward
Deputy Head of Sixth Form (LVI)	Miss H Jeans
Deputy Head of Sixth Form (Enrichment)	Ms E Bowen
Head of Fifth Form	Ms A Hurribunce
Deputy Head of Fifth Form	Mrs M Wood
Head of Fourth Form	Mr S Joyce
Deputy Head of Fourth Form	TBC
Head of U111	Mrs S Harbour

## English

Head of Department: Mr S Lenton
Miss A Davis
Miss C Hoyle
Miss H Jeans
Mr S Joyce
Dr M McKendry (Second in Dept)
Miss H Rogers
Miss S Toogood

## Mathematics

Head of Department: Dr I Wallwork
Miss S Clarke
Mrs G Compton (Second in Dept)
Miss C Dorme
Mrs S Harbour
Ms A Hurribunce
Mrs S George
Mr J Graham (maternity cover)
Miss W Meadows-Smith
Mr M Oliver

Miss S Phillips

Mrs S Try (maternity leave)

Mr D Vaccaro

\* Dr S Mirza

\* Mrs J Staddon

## Science

Director of Science and STEM:  
Mrs S Buxton

Dr R Dawber

Mrs C Dowdall (Head of Physics)

Mrs Z Edwards (Head of Chemistry)

Dr S George

Mr P Gulian (maternity cover)

Dr N Harper

Mrs M Lockwood (maternity leave)

Mrs S McGeehan

Mr J Mercer-Kelly

Miss B Rowley

Mrs E Wallace (i/c Psychology)

Mr M Welch



Mrs J Werren

Mr M Whiteley (Head of Biology)

Mrs S Wright

\* Dr L Fernandez

## Modern Languages

Head of Department: Ms E Piqué  
(Head of Spanish)

Modern Languages Administrator:  
\* Mrs H Horne

Miss M Cassan-Ferrier

Mrs G Christian

Mrs M Dworkin (Head of German)

Miss A Figueira

Mr N Massey (Second in Dept and  
Co-ordinator of Visiting Teachers)

Miss S Michael

Miss S Physick (Head of French)

Mrs X Wan (Head of Chinese)

\* Mrs C D'Andrea-Brion

\* Mrs L Brown

\* Ms C Da Silva

\* Ms A Dodwell

\* Mrs L Flores

\* Ms Y Han

\* Mrs S Harris

\* Miss S Landsmann

\* Mrs A Lawson

\* Mrs Y-W Leung

\* Mrs T Medina-Garcia

\* Mrs S Mirza

\* Mrs Y Mokhtari

\* Mrs X Pan

\* Mrs D Vashishth

## Classics

Head of Department: Mrs J Tidbury

Miss E Boswell

Mr S Johns

Mr O Murphy

Miss T Strange

\* Miss R Franks

\* Mrs K Harrison

## Geography

Head of Department: Miss G Taylor

Miss L Joseph

Miss S Lafford

\* Mrs M Wood

## History and Government and Politics

Head of Department: Dr S Tullis

Mrs V Fawkes

Mr N George (acting Second in Dept)

Dr A Goddard

Dr S Goward

Mr J Jones

Dr E Lorimer

Mrs C Shilling (Second in Dept)  
(maternity leave)

Miss A Wilson (maternity cover)

\* Mrs G Evans



## History of Art

Head of Department: Ms E Bowen  
Miss F Weatherby

## Religious Studies

Head of Department: Mrs A Khan  
Miss E Boswell  
Dr N Carrier  
Mr A Howells  
Mrs K Kuhlmeier  
Mr L Wildgoose

## Economics and Enterprise

Head of Department: Mrs A Kiln  
Mr T Startup

## EPQ Co-ordinator: Mr O Murphy

## Carrington Award

Head of Department: Ms E Bowen  
Miss E Boswell  
Dr N Carrier  
Dr A Goddard  
Dr S Goward  
Miss C Hoyle  
Miss H Jeans  
Mr S Johns  
Mr J Jones  
Mr N Massey  
Mr O Murphy  
Miss H Rogers

Mr D Vaccaro

Mr L Wildgoose

## Computer Science

Head of Department: Mr A Porter  
Mr A Howells  
Mr D Vaccaro

## Art

Head of Art and Cookery:  
Miss K Williams  
Miss R Holland-Bright  
Mrs H Spence  
Mrs C Phipps (Artist in Residence)

## Cookery

\* Mrs M Bonnefoy  
\* Mrs H Horne

## Design and Technology

Head of Department: Mrs S Buxton  
Miss H Allen  
Mrs C Dowdall  
\* Mr H Haughton

## Drama

Head of Department: Mr J Harrington  
Mrs N Cozens  
Mrs J Woodward  
\* Mrs A Terrill  
\* Mrs K Thorpe

## Music

Director of Music: Mr S Reid

Assistant Director of Music: Miss S McClure

Music Administrator: Mrs M Glen

Head of Strings: Mr N Hadwen, Viola, Violin

Head of Woodwind and Brass:  
Mr D Ledingham, Clarinet, Saxophone

Mr N Robinson, Piano, Organ

\* Mr D Alexander, Piano

\* Mr M Bates, Brass

\* Mrs M Bilic, Piano

\* Mr P Carvalho, Cello

\* Ms G Chivite, Violin, Viola

\* Mrs C Cope, Piano

\* Mrs A De Bruin, Violin

\* Ms J Edworthy, Singing

\* Mr M Evans, Brass

\* Dr A Flood, Piano

\* Mrs M Foster, Clarinet, Saxophone

\* Mr J Gilbert, Singing

\* Mrs D Goodyer, Oboe

\* Miss R Helliwell, Recorder, Flute

\* Miss C Jefferis, Flute

\* Mr A Jones, Singing

\* Dr S Karpeev, Piano

\* Mr J Lambert, Piano

\* Mr J Lenehan, Piano

\* Ms E Mallett, Singing

\* Ms N Marsh, Singing

\* Mr R McKee, Acoustic and Electric Guitar

\* Mr M McMillan, Piano

\* Mr P Nathaniel, Saxophone, Clarinet

\* Mrs K Norlén, Violin, Viola

\* Mr H Petter, Piano

\* Mrs N Plews, Violin

\* Miss E Pond, Violin, Viola

\* Mrs E Ramsdale, Harp

\* Mr J Reeve, Percussion

\* Mr J Rodrigues, Guitar

\* Mrs G Ross, Singing

\* Miss G Satchwell, Violin

\* Ms L Scotchmer, Cello

\* Miss T Spiers, Violin, Viola

\* Mrs L Watson, Bassoon

\* Miss S Wickramasinghe, Violin, Viola

\* Mr N Williamson, Piano

\* Mr J Wood, Voice

\* Miss S J Wright, Double Bass

## Physical Education

Director of Sport: Mrs S Bryett-Windle

Assistant Director of Sport: Mrs F Gee

Physical Education Administrator:

\* Mrs C Mainwaring

Miss C Flynn

Mr N Greenall

Miss H Lowther

Miss L Smith

Miss R Smith (Head of Lacrosse)

Miss R Stevens

Miss S Toogood

Miss P Whittle (Head of Netball)

\* Mrs F Hermesen

Living Tennis Administration Support:

\* Mrs S Lee

\* Miss C Comley, Trampoline

\* Mr P Delgado, Living Tennis

\* Mr P Edwards, Kickboxing

\* Mrs J Faulkner, Fencing

\* Mr S Handley, Squash

\* Mr M Harris, Karate

\* Miss S Lavender, Modern, Tap

\* Mrs C Mainwaring, Trampoline

\* Mr J Roberts, Fencing

\* Miss S Ross, Ballet, Dance

\* Mrs J Steele, Ballet Pianist

\* Mrs J Talbot, Ballet

\* Miss N Venier, Modern, Tap

\* Mrs A White, Squash

\* Miss H White, Modern, Tap

\* Miss R Whittle, Teacher in charge of Ballet

\* Mrs J Wingham, Pilates

## Wellbeing

Co-ordinator: Miss S Blunt

Mr J Jones

Mrs A Kiln

Rev'd Penny

Mrs S Wright

## Examinations

Head of Examinations: Mr M Welch

Examinations Officer: Mr N Atkinson

Assistant Examinations Officer:

Dr S George

Examinations Administrator:

\* Ms K Medynska

## Sixth Form, Higher Education and Careers

Director of Sixth Form: Dr N Carrier

Deputy Head of Sixth Form (UVI):

Dr S Goward

Deputy Head of Sixth Form (LVI):

Miss H Jeans

Deputy Head of Sixth Form (Enrichment): Ms E Bowen

Head of Careers: Mrs A Kiln

Assistant to the Sixth Form Team:

\* Mrs A McCormack

Careers and Work Experience Administrator: \* Mrs A Hassall

US Universities Administrator:

\* Mrs T Stubbs

## Learning Enhancement

Head of Department: Mrs K Kuhlmeier

Miss N Logan

Dr A Yuasa

\* Mrs K Dore

\* Mrs C Fawcett

\* Mrs L Green

\* Mrs C Hirst

\* Dr D Hudson

\* Mrs E Steven

\* Dr S Turner

\* Mr J Wagland

\* Mr K Ward

## **Chaplain**

Rev'd Penny

## **School Counsellor**

Mrs S Laschinger

Mrs N Gardner

## **Independent Listener**

Miss R Harley

## **Health Centre**

Healthcare Manager: Mrs L Chandler

School Nurse: \* Miss K Brown (Bank)

School Nurse: \* Mrs T Chikowore

School Nurse: \* Mrs S Clifford

School Nurse: \* Mrs M Duffy (Bank)

School Nurse: \* Mrs J Fernandes (Bank)

School Nurse: \* Mrs M Gladman

School Nurse: \* Mrs D Hoare

School Nurse: \* Mrs L Nelson

School Nurse: \* Mrs L Pollicott (Bank)

School Nurse: \* Mrs H Titchener

Visiting School Doctors:

Dr F Carter, Dr B Haynes and

Dr A Horne (Wye Valley Surgery)

## **Resident Tutors**

Miss S Hooper (Senior RT)

Miss F Hall

Miss V Higgs

Mr T Houston

Miss P Ireland

Miss K Pattison

Miss K Tyler

Miss K Watson

Miss M Watson

Miss E Whiter

Miss A Wood

## **Development and External Relations**

Director of Development and External Relations: Ms C Flynn-Scarcelli

Communications Co-ordinator: TBC

Development Officer: Miss A Wood

## **Admissions**

Director of Admissions: Mrs S Langdale

Senior Admissions Manager: TBC

Admissions and Event Executive: Mrs E Pruszewicz

Admissions Administrator: TBC

## **Bursary**

Director of Finance: Mrs R Doctor

PA to Bursar: Ms E Pinkney

Management Accountant:  
\* Mrs F Thomas

Finance Officer: Ms J Akram

Fees Ledger Clerk: \* Mrs L Prosser

Purchase Ledger Clerk: Mrs J Prince

Finance Assistant: TBC

Human Resources Manager:  
Mrs J Wetenhall

Human Resources and Payroll Officer:  
Miss K Scorer

Human Resources Advisor:  
Mrs J Buckman

Payroll Manager:  
Mrs A-M Fairfax-Tindall

Compliance Manager: \* Mrs J Brooks

Health and Safety Co-ordinator:  
Mr A Wheeler

Commercial Manager: Miss C Brazier

Facilities and Services Manager:  
Mr I Harris

Estates Administrator: Miss V Granata

Purchasing Administrator: Mrs M Ahir

Head of Grounds and Gardens:  
Mr D Davy

Domestic Services Manager:  
Miss S Basaric

## Headmistress's Office

EA to the Headmistress:  
Mrs S Rees-Evans

Assistant to the Headmistress's Team:  
Miss L Belardo

## ICT

Head of ICT Services: Mr B Palmer

Server Engineer: Mr D Thomas

Report Writer and Sharepoint  
Administrator: Mrs G Merriman

Support and Cabling Technician:  
Mr J Budd

Support Technician: Mr A Marandi

ICT Helpdesk Administrator:  
Miss S Brown

## Operations Department

Director of Co-Curricular Activities:  
Dr A Goddard

Operations Administration Manager:  
Mrs C North

School Events Co-ordinator:  
Mrs K Little

School Minibus Driver: \* Mr R Gibson

## Administration

Pastoral, Boarding and Compliance  
Administration Manager: Mrs F Ansell

Academic Administration Manager:  
Mrs T Howe

School Office Manager: Mrs J Couldry

School Secretary: Miss C MacGregor

Reprographics Technician: Mr P Chilton

Academic Data Officer: Miss N Quinn

Modern Languages Administrator:  
\* Mrs H Horne

Music Administrator: Mrs M Glen

Physical Education Administrator:  
\* Mrs C Mainwaring



Living Tennis Administration Support:

\* Mrs S Lee

School Receptionists:

\* Mrs A Jackson, \*Mrs K Stark

## Library

Librarian: Mr J Guy

Library Assistant: TBC

## Performing Arts

Senior Performing Arts Technician:

Mr S Myles

Wardrobe Supervisor/Costume

Mistress: Mrs E Armstrong

Resident Music and Theatre Technician:

Mr C Pepper-McCruden

## Sports Centre

Manager: Mr A Ashby

Assistants: Mr M Bumpstead,

Mr C Van Der Pant

## Technicians

Miss D Ley, Art

Miss J Summers, Art and Cookery

\* Mrs J Brearley, Science

\* Mrs C Breese, Science

\* Mrs D Head, Science

\* Mr R Hawkins, Design and Technology

\* Mrs C James, Design and Technology

\* Mrs L Lee, Science

\* Mrs E Spurrell, Science

\* Miss A Tiozzo, Science

## School Shop

Manager: \* Mrs J Godsoe

Assistants: \* Mrs D Bowyer,

\* Mrs C Duncan, \* Mrs K Nisbet,

\* Mrs J Waters

## Custodians

Head Custodian: Mr D Jones

Mr A Bokhari, Mr D Chick,

Mrs T Church, Mr D Finch,

Mr C Rashid, Mr M Youers

## Porters

Team Leader: Mr S Quigley

Mr M Congi, Mr D Newens

# School Prefects and Officers

Head of School	Sarah Dauris
Deputy Heads of School	Katie Foreman and Ella Gurney

## Heads of Houses

Airlie	Jasmine Marsland	Pitt	Michaela Levy
Barry	Phoebe Warren	Rubens	Georgina Brainerd
Butler	Pia Bath	Shelburne	Darvin Min
Campbell	Fiona Reventlow-Grinling	Wendover	Maria Roma-Wilson
Cloister	Georgiana Tinker		
Chairmen of Clarence	Madeleine Davies, Karen Fusa, Lucy Harrow and Isioma Oditah		

## School Prefects

School Sports Captain	Daisy May
Charity Prefects	Vasilisa Adukonite and Nat Naothaworn
Music Prefect	Clara Canning-Jones
Drama Prefect	Lily Sandeberg
School Artist	Jio Ryu
School Almoners	Kemi Akinrele and Ama Momah
Junior House Prefects	Izzy Okhuijsen and Melissa Riley
LIV Form Prefect	Emily Blomqvist
UIV Form Prefect	Emily Harden
LV Form Prefect	Olivia Cho
UV Form Prefect	Constance Stallworthy
VI Form Prefect	Lydia Sebastian

## School Officers

Heads of Orchestra	Alexandra Day and Ellani Visavadia
School Pianist	Clara Canning-Jones
Head of Choir	Care Nicholson
MUN Officer	Isabel Sobowale
Global Opportunities Officers	Myffy Brown and Michaela Levy
Debating Officers	Chloe Davis and Skye Wong
Digital Officers	Maria Roma-Wilson and Wing Lam Wong
Poet Laureate	Pippa Conlon
Sustainability Officers	Emily Harden and Phoebe Warren
School Librarians	Mani Etuokwu and Izzy Okhuijsen
Duke of Edinburgh's Award Scheme Officers	Weijie Chiam and Philippa Stokes
School Photographers	Hana Chan and Nethmi Tikiribandara
Wellbeing Officers	Charlotte Ryan and Georgiana Tinker

# Listening Services

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There are many places to turn to should you wish to talk to someone.

## **Houses:**

Your Housemistress, Assistant Housemistress, Tutor and House Staff are available for you and will be there to listen to your concerns or worries.

## **The Health Centre:**

Nurses are available in the Health Centre every day. They can arrange a GP appointment should you want to talk with one of the School Doctors.

## **School Counsellors:**

You can arrange an appointment with the School Counsellor directly, your House or the Health Centre can also help you arrange an appointment.

You can also attend a drop-in session in the Listening Room near AMS.

The contact details for the School Counsellors and the drop in times are below:

**Salome Laschinger:** salome\_laschinger@me.com (Mob 07855795899)

**Norma Gardner:** norma.gardner@btinternet.com (Mob 07801 958956)

**Drop in times:**

- Monday 12:30 – 13:30
- Monday 18:00 – 19:00
- Tuesday 18:00 – 19:00
- Thursday 18:00 – 19:00

## **Rev. Penny:**

Rev Penny is available to listen to pupils of all faiths or none. Please contact her by email to arrange a time: [Nashp@wycombeabbey.com](mailto:Nashp@wycombeabbey.com)

## **Peer Listeners:**

The School have peer listeners who are available to pupils. Drop in times in the Listening Room and contact details are publicised in Houses and Hubs.

## **Independent Listener:**

An independent listener, Mrs Ruth Harley, can be contacted by telephone or email  
Ruth Harley: [ruth.vharley@gmail.com](mailto:ruth.vharley@gmail.com) (Mob 07791389598)

## **External Support Services:**

Details of a wide range of listening services are listed on MyWycombe:

Kooth is an online support network which is endorsed by the NHS. Contact can be made through their website <https://www.kooth.com/>

Childline 0800 1111 [www.childline.org.uk](http://www.childline.org.uk)

The Samaritans 01494 432000



# Community Rules

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## Summary

Wycombe Abbey's approach to the rules that govern the life of the community are set out in full in our 'Community Rules' document. We are obliged to follow these in both spirit and letter. The following is a summary of the key aspects of these community rules:

- 1) We must always act with consideration and respect for the health, safety, physical and emotional wellbeing of everyone within our community.
- 2) We should engage only in positive, caring and nurturing behaviours and exercise self-discipline to ensure that we do not impact negatively on any individuals or the community.
- 3) Our conduct and demeanour should always be polite and well-mannered. We should treat everyone with respect and kindness.
- 4) As part of a School community it is important to understand that there are guidelines, processes and systems that are essential for the better operation of the School. These cover aspects of School life such as:
  - Attending all commitments
  - Signing in and out from Houses and School
  - Wearing School uniform correctly
  - Completing work set
  - Abiding by the School ICT guidelines
  - Following House guidelines on bedtimes and daily routines
  - Avoiding any involvement with smoking, vaping or the use of drugs
  - Consuming alcohol only within guidelines set out by the School and only on occasions sanctioned by the School
  - Conducting our personal relationships in an appropriate manner whilst at School
- 5) As a community and as individuals we show respect for the property of others, the School and use our own property in an appropriate manner.
- 6) As a community and as individuals we adhere to the highest standards regarding our academic life in school. Our behaviour, our approach to lessons and to work should enable us to learn and allow others to do so. Prompt and punctual attendance is an important commitment. All academic work should be completed with honesty and integrity. Work submitted must, at all times, be our own.

Our actions and behaviour should be based upon our core values of:

**Trust, Encouragement, Mutual respect, Dynamism, Excellence, Innovation,  
Service and Balance.**



FIVE ACADEMIC QUALITIES



# 2020 Reference Calendar

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## JANUARY

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## FEBRUARY

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## MARCH

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## NOVEMBER

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# 2021 Reference Calendar

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## JANUARY

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## FEBRUARY

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## MARCH

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## APRIL

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## AUGUST

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## SEPTEMBER

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## OCTOBER

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## NOVEMBER

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## DECEMBER

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